

Position Description

Colorectal Surgery Clinical Fellow

Classification:	Fellow
Business unit/department:	Division of Surgery, Anaesthesia and Procedural Medicine
Work location:	Austin Hospital <input checked="" type="checkbox"/> Heidelberg Repatriation Hospital <input checked="" type="checkbox"/> Royal Talbot Rehabilitation Centre <input type="checkbox"/> Other <input type="checkbox"/> (please specify)
Agreement:	AMA Victoria - Victorian Public Health Sector - Doctors in Training Enterprise Agreement 2022-2026
Employment type:	Fixed-Term Full-Time
Hours per week:	38
Reports to:	Director of Surgery, Anaesthesia and Procedural Medicine, and Head of Colorectal Unit Professional accountability is to the Chairman, Division of Surgery
Direct reports:	NIL
Financial management:	Budget: N/A
Date:	May 2026

Austin Health acknowledges the Traditional Custodians of the land on which we operate, the Wurundjeri Woi Wurrung People of the Kulin Nation. We pay our respects to Elders past and present and extend that respect to all Aboriginal and Torres Strait Islander peoples.

Position purpose

The objective of this position is to provide a full time Colorectal General Surgery Fellow role that is responsible for overseeing the general running of the unit and its activities in collaboration with the unit registrars.

The Fellow is expected to:

- Undertake training in Colorectal Surgery as part of the fellowship training program of the CSSANZ.
- Provide supervisory role and mentorship to Registrars and Residents in clinical and operative care of patients.
- Oversee and direct the clinical management of patients in collaboration with unit consultants.
- Undertake both emergency and planned surgery independently and facilitate emergency operating.
- Provide leave cover for consultant's operating, endoscopy and outpatient sessions.
- Provide leave cover for unit Registrars.

About the Colorectal Unit

The Colorectal Unit is part of the Division of Surgery, Anaesthesia and Procedural Medicine. It is responsible for the provision of services within these specialties to patients across Austin Health, situated at Austin Hospital and Heidelberg Repatriation Hospital.

The Unit is committed to the provision of high-quality patient care and maintains an ongoing commitment to Undergraduate and Post Graduate teaching. Also provided is a consultative service for other Units with Austin Health.

The Colorectal Unit provides Colorectal services to patients across Austin Health. Emergency and inpatient services are based at the Austin Hospital while Specialist Clinics and Endoscopy are based at both the Austin Hospital and Heidelberg Repatriation Hospital sites. In addition, a consultative service is provided for other units within the health service.

The Head of Unit is Mr David Proud.

Position responsibilities

Role Specific:

Clinical Care

- Attend to all referrals within 12 hours
- Participate in Unit meetings and Clinical sessions including MDT
- Participate in the on-call roster as required
- Perform after-hours work and night duty as required
- Provide a consultative service to other Units as required
- Cover other surgical units as requested by the Hospital
- Demonstrate a commitment to working as a team member with peer medical, resident, nursing and other staff to provide efficient, safe and quality care
- Participate in the auditing and review of clinical practices to improve clinical outcomes
- Attendance at Division of Surgery audit is compulsory and attendance at Surgical Grand Rounds is expected.

Teaching and Training

- Participate in both Undergraduate and Post Graduate teaching.
- Maintain logbook
- Attend and participate in ALL mandatory training requirements at Austin Health, including CERNER training and OH&S training as required.
- Participate in registrar presentations, audits and medical students teaching

Research and Education

- Support is available for conferences and educational sessions.
- Research is encouraged.

Other

- Assist the Head of Unit in administrative duties as required.
- Assist in making a safe working environment by reporting any incidents of unsafe work practices, sites, or equipment. Assist in the resolution of these issues.



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Selection criteria

Essential Knowledge and skills:

- A commitment to Austin Health values
- Registration as a Medical Practitioner with the Australian Health Practitioner Regulation Agency (AHPRA) - (note eligible applicants will be assisted through this process).
- Expected to be able to perform general surgical procedures and endoscopy (both planned and emergency) independently.
- Demonstrated interest, and appropriate training and experience applicable to the field of Colorectal surgery.
- Demonstrated capability and interest in research.
- Demonstrated commitment to teaching.
- Demonstrated commitment to high quality patient care.
- Demonstrated teamwork and collaboration.
- Demonstrated ability to communicate at all levels.
- Computer skills including use of email and the internet.
- Demonstrated surgical competency.
- Demonstrated understanding of Clinical Governance.

Desirable but not essential:

- A sound understanding of information technology including clinical systems, applications relevant to the Management of rostering and risk management reporting, or as required for the role and/or department.

Professional qualifications and registration requirements

- Appropriate tertiary medical qualification from either Australian Medical School or recognised overseas training.
- Medical registration with the Australian Health Practitioner Regulation Agency (AHPRA)

Quality, safety and risk – all roles

All Austin Health employees are required to:

- Maintain a safe working environment for yourself, colleagues and members of the public by following organisational safety, quality and risk policies and guidelines.
- Escalate concerns regarding safety, quality and risk to the appropriate staff member, if unable to rectify yourself.
- Promote and participate in the evaluation and continuous improvement processes.
- Comply with the principles of person-centered care.
- Comply with requirements of National Safety and Quality Health Service Standards and other relevant regulatory requirements.



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Other conditions – all roles

All Austin Health employees are required to:

- Adhere to Austin Health's core values: *our actions show we care, we bring our best, together we achieve, and we shape the future.*
- Comply with the Austin Health's Code of Conduct policy, as well as all other policies and procedures (as amended from time to time).
- Comply with all Austin Health mandatory training and continuing professional development requirements.
- Provide proof of immunity to nominated vaccine preventable diseases in accordance with Austin Health's immunisation screening policy.
- Work across multiple sites as per work requirements and/or directed by management.

General information

Cultural safety

Austin Health is committed to cultural safety and health equity for Aboriginal and/or Torres Strait Islander People. We recognise cultural safety as the positive recognition and celebration of cultures. It is more than just the absence of racism or discrimination, and more than cultural awareness and cultural sensitivity. It empowers people and enables them to contribute and feel safe to be themselves.

Equal Opportunity Employer

We celebrate, value, and include people of all backgrounds, genders, identities, cultures, bodies, and abilities. We welcome and support applications from talented people identifying as Aboriginal and/or Torres Strait Islander, people with disability, neurodiverse people, LGBTQIA+ and people of all ages and cultures.

Austin Health is a child safe environment

We are committed to the safety and wellbeing of children and young people. We want children to be safe, happy and empowered. Austin Health has zero tolerance for any form of child abuse and commits to protect children. We take allegations of abuse and neglect seriously and will make every effort to mitigate and respond to risk in line with hospital policy and procedures.



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